



FOOD & BEVERAGE DIRECTOR POSITION

FACILITIES

Cedarwood Country Club is located in Charlotte NC, positioned in the vibrant South Charlotte/Ballantyne area. Cedarwood opened in 1964 and has grown with the community into the premier mid-tier Private Club in our area. Our Club provides full service amenities to our 500+ members including golf, swimming, dining and tennis.

Our 18-hole golf course designed by Ellis Maples spreads over 145 acres and is currently ranked #67 on the North Carolina Golf Panel's top 100 courses. The 18,000 square foot Clubhouse nestles up to our practice areas surrounded by the rolling terrain overlooking uptown Charlotte. Dining Facilities include our Ron Green Grill, Maples Dining Room, Cedarview Lounge and Turn House. Food & Beverage Operations produce \$1.6M+ per year in total revenue including Banquet & Member Sales. Banquet options range from small settings to large scale seating up to 150 people. A \$3M+ Aquatic Facility upgrade is scheduled to be completed in May 2026 which will enhance the F&B operation as well.

CEDARWOOD COUNTRY CLUB OVERVIEW

- 640 Members: (520 Golf, 120 Social, plus Waiting List)
- Average Age of Members: 54
- Initiation Fee: \$50,000
- Gross Revenue: \$7.8M
- Annual Dues Income: \$3.7M
- Food & Beverage Income: \$1.6M
- Golf Operations Income: \$1.8M

JOB SUMMARY

The primary responsibility of the Food & Beverage Director is to oversee all Food & Beverage Operations, included but not limited to: all Dining Areas, Turn Room, Pool Events, Golf Outings, and Banquet Events. The Director in this position must ensure high standards of service, as well as provide strong leadership. The Food & Beverage Director reports to the Assistant General Manager.

RESPONSIBILITIES AND EXPECTATIONS

- Develop and implement policies and procedures for the food & beverage department.
- Maintain a strong presence during meal service.
- Hire, train, supervise and motivate team members.
- Cross train staff across multiple offerings.
- Leads by example with a positive attitude, integrity and strong work ethic.
- Interact enthusiastically with members, guests and staff.
- Develop, implement and monitor operating budgets.
- Possesses extensive knowledge of wine, beer & spirits.
- Manages beer, wine, & liquor inventory.
- Develop beverage lists and sales promotions.
- Work closely with the Executive Chef to ensure a smooth transition between front of the house staff and culinary staff.
- Plan and promote member and banquet events.
- Produces monthly newsletter information.
- Attends customary and related committee meetings.
- Ensure compliance with Health, Safety, Sanitation and Alcohol standards.
- Other duties as assigned.
- Must be able to sit, stand, walk, for extended periods during shifts and lift objects up to 40 lbs.
- Direct reports include: Food & Beverage Manager

QUALIFICATIONS

- Private Club experience preferred.
- JONAS experience preferred.
- 2-3 Years experience as Asst. Food & Beverage Manager or higher management required.
- Bachelor's degree in Hospitality Management or related field

SALARY & BENEFITS

Salary is commensurate with experience. Benefits include medical, dental and vision insurance, 401K with Match (after one year) plus vacation and CMAA Dues and education.

HOW TO APPLY

Email Resume to:

Brandon Robertson, CCM

Assistant General Manager

brandon@cedarwoodcc.com

No Phone Calls Please