



The only golf course on Lake Murray — *Come play at the lake!*

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## **General Manager**

### **Job Description**

The general manager has responsibility for all day-to-day operations of Timberlake Country Club. They shall direct and administer all aspects of the operations to include amenities, staff, programs and activities to ensure outstanding service for members and guests. Must be a thought partner for the board, recognizing the importance of keeping TCC on the cutting edge of Country Club excellence by having a keen understanding of current and future trends, demographics, legislative, economic and social issues. He/she should be decisive and set aggressive goals and objective to ensure the clubs current and future success.

### **Key Attributes for Position**

- Ability to act as a thought partner with the board and its committees.
- Cultural development through good hiring training communication and fostering a strong teamwork ethic.
- Strong understanding of superb dining attributes and other food and beverage experiences for the club members and guests.
- Effective financial management skills through oversight of annual operating and capital budgets.
- Process driven leadership setting standards of performance and execution and ensuring that they are consistently maintained is critical.

### **Candidate Qualifications**

- A minimum of 3+ years of verifiable leadership and management experience in an active first-class hospitality environment.
- Strong general leadership skills with verifiable strengths in team development, financial performance, diverse recreational amenity management (golf, tennis, pickleball, family activities, etc), quality food and beverage programming, exceptional member/guest service programming, strategic planning, project management and most importantly the ability to consistently define and achieve goals and objectives.

### **Skills and Competencies**

- A Team builder. A person who embodies the persona of ultimate coach and motivator, bringing out the best in others by setting clear goals and expectations, providing consistent feedback and support and treating others with respect and professionalism
- A confident diplomatic and competent professional who recognized the importance of accountability and creative problem solver who commands respect through professional interactions and integrity.
- Possessive of strong organizational skills and an obsession with details necessary to achieve high levels of quality, satisfaction, and outstanding member experiences.
- A charismatic individual with a sense of humor and style that is commensurate with the culture and expectations of a friendly, fun, and supportive membership and a team of associates.

### **TCC BY THE NUMBERS**

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|--------------------------|-------------------|
| ▪ 520 Members            | ▪ 70 Employees    |
| ▪ 23,000 Rounds per year | ▪ 7 Board Members |

### **Compensation**

\$80,000 Salary

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|--|------------------------|
| ▪ Performance Bonus                            | ▪                      |
| ▪ Club Privileges                              | ▪ Cell Phone Allowance |
| ▪ Health-Medical Insurance Reimbursement (50%) | ▪ Paid Time Off        |
| ▪ Dental & Vision Insurance (employee expense) | ▪ Discounted Meals     |

Send Resume to: [office@timberlakecountryclub.com](mailto:office@timberlakecountryclub.com)

*\*Full job Description available upon request*